

EMERGENCY DRILLS REPORT FORM 2017-2018

Lock Down Drills

Sec. 19 (5) A minimum of 3 lock down drills is required for each school year for a school that operates any of grades kindergarten to 12. Occupants must be restricted to the interior of the building and the building must be secured. At least 1 of the drills must be conducted by December 1st of the school year. At least 1 drill must be conducted after January 1st. The 3rd drill should be conducted before the end of the school year.

Date	Time Drill(s) Conducted	# of Participants	Evacuation Time	Comments
11-9-17	9:00am	382	4:02	Staff instructed to watch lock down video

Joy Preparatory Academy

Jessica Riva 11-10-17
School Leader Signature/Date

Please post this log on the Academy's website within 30 school days after the drill is completed and is maintained for at least three years.

Not later than September 15th of each school year, the chief administrator of a school shall provide a list of the scheduled drill days for the schools buildings operated by the school to the county emergency management coordinator.

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Fire Drills

Sec. 19 (3) A minimum of 5 fire drills is required for each school year for a school that operates any of grades kindergarten to 12. 3 of the 5 fire drills shall be held by December 1 of the school year, and 2 shall be held during the remaining part of the school year, with a reasonable spacing interval between each drill.

Date	Time Drill(s) Conducted	# of Participants	Evacuation Time	Comments
10-9-17	8:45am	385	3:15	Remind staff to close doors
10-11-17	10:00am	384	3:04	Reviewed staff signs
10-12-17	12:30pm	386	3:17	Lunchtime Drill

Joy Preparatory Academy

Jessica Price 10-16-17
School Leader Signature/Date

Please post this log on the Academy's website within 30 school days after the drill is completed and is maintained for at least three years.

Not later than September 15th of each school year, the chief administrator of a school shall provide a list of the scheduled drill days for the schools buildings operated by the school to the county emergency management coordinator.